



## COVID-19 VIRUS - MESSAGE TO QLD CLUBS AND KARTING QLD

25 May 2020

Good Afternoon Everyone,

Yesterday, the Queensland Premier announced the Government's Sport and Recreation COVID SAFE Restart Plan, that included a commitment of \$51.3 million for sport, recreation and fitness organisations.

This restart package includes grants of up to \$2,000 for 7,000 Clubs under the COVID SAFE Active Clubs Kickstart initiative, up to 73,000 FairPlay vouchers to the value of \$150 for young participants and an Active Restart Infrastructure Recovery Fund – the finer details of which will be distributed over the coming months.

**Applications for the COVID SAFE Active Clubs Kickstart initiative opened TODAY, and we urge you to get your application in on behalf of your Club as soon as possible.**

The COVID SAFE Active Clubs Kickstart initiative will provide funding for not-for-profit local and regional sport and recreation organisations to re-establish their operations post-COVID-19 and enable them to provide physical activity opportunities throughout Queensland.

COVID SAFE Active Clubs Kickstart provides funding of \$2,000 (GST exclusive) for equipment and training and will also fund:

- Catering/food purchases to replace perishables and set up for a restart; and
- **Operational expenses including costs to deliver activities, utilities, ground and facility maintenance costs, safety and sanitisation requirements.**

Funding of \$2,000 (GST exclusive) is available for approved organisations for equipment, training and other eligible costs that meet the program objectives.

The total project cost can exceed \$2,000 however the organisation is responsible for the payment of any amount over \$2,000 through other sources.

Eligible Projects	Examples
Equipment to help deliver quality physical activity experiences	Equipment to improve the quality or safety of physical activity experiences (including balls, bats, racquets, helmets, batting pads, goal post padding)
Training to help deliver quality physical activity experiences	Coach/official/instructor education and accreditation
Equipment to improve our ability to manage the organisation	Office equipment/software to assist organisations with financial/administration management
Training to improve our ability to manage the organisation	Governance, financial or volunteer management training/courses/conferences
Catering/food purchases to set up for restart post-COVID-19	Replace perishables that expired during COVID-19 restrictions
Operational expenses	Costs to deliver activities, utilities, ground and facility maintenance costs, safety and sanitisation requirements
	Water and electricity utilities bills, COVID-19 related signage and sanitisation stations

The first step for your Club is to make sure that your organisation is registered in the [Sport and Recreation Grant Registration Portal \(GRP\)](#) and then [complete an online application](#) by 5.00pm on Wednesday, 17 June 2020.

**\*\*Please note that if all funds have been committed, the closing date will occur earlier, so apply today!\*\***

For more information on the Grants, please visit <https://www.covid19.qld.gov.au/government-actions/roadmap-to-easing-queenslands-restrictions/sport/funding-grants>

The Government has also confirmed what the easing of restrictions are likely to look like for sport in Queensland.

- **Stage 1: (current)** – Groups of 10. Outdoor activity only (except for pools which can operate with up to 10 people in Stage1). Informal, unstructured non-contact activity. For example – a group friends meeting at the park for a game, or, going for a recreational bike ride or hike.
- **Stage 2: (from 11:59pm,12 June)** – **Groups of 20 including the commencement community sport. Note - Non-contact, training only. For example – return to modified team training for community clubs.**
- **Stage 3: (anticipated 10 July)** – Groups of up to 100. Further advice to be provided as Stage 3 approaches.

This is largely in line with our expectations and our own Road out of Lockdown. We will continue to advise you if there is any change to the above schedule for our sport.

## **SPORTS COMMUNITY WEBINAR – TOMORROW NIGHT**

The second round of webinars with Sports Community are set to begin on Tuesday night. If you registered for the first Webinar that we ran last week, you are already registered for next week's as well. If you missed week 1, here are the links and details for the Week 2 Webinars:

<b>STATE</b>	<b>DATE</b>	<b>TIME</b>	<b>LINK TO REGISTER</b>
Queensland	Tuesday 26/5	7:00 – 8:30 pm EST	<a href="https://attendee.gototraining.com/r/6406500618732854529">https://attendee.gototraining.com/r/6406500618732854529</a>

**Please click on the link above and REGISTER NOW!**

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We want to hear from you as to how you are going with the restart.

Along with providing some valuable updates for the Clubs, we are also inviting feedback from Clubs across the country on what has worked at their recent Activities, what are some of the challenges that you are facing and what questions you may have in regards to karting in a COVIDSafe environment.

**Please email your questions by 5pm on the day prior to your scheduled webinar to [lee@karting.net.au](mailto:lee@karting.net.au) to enable them to be incorporated into the webinar.**

### **COVIDSAFE HYGIENE PRODUCTS OFFER**

Karting Australia sponsor **Rosche Paper** - Presenting Partner our Officials Academy, is a large supplier of hygiene and cleaning products for the retail and hospitality industries.

Damien Flack and his team at Rosche Paper has put together a **Cleaning And Hygiene Products Catalogue** at unbelievable prices specifically for Karting Australia Clubs to help you get back up and stay running in an affordable COVIDSafe environment.

The Catalogue and order form is attached to this email.

# COVID SAFE Active Clubs Kickstart

Round 1- Guidelines



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The department will provide and pay for qualified interpreting services for customers who are hearing impaired or have difficulties communicating in English. Please [contact the department](#).

## 1.0 What is COVID SAFE Active Clubs Kickstart Round 1

Similar to Active Clubs, the COVID SAFE Active Clubs Kickstart initiative will provide funding for not-for-profit local and regional sport and recreation organisations to re-establish their operations post-COVID-19 and enable them to provide physical activity opportunities throughout Queensland.

COVID SAFE Active Clubs Kickstart provides funding of \$2,000 (GST exclusive) for equipment and training and will also fund:

- Catering/food purchases to replace perishables and set up for a restart; and
- Operational expenses including costs to deliver activities, utilities, ground and facility maintenance costs, safety and sanitisation requirements.

## 2.0 Objectives

The objectives of COVID SAFE Active Clubs Kickstart are to ensure:

- local and regional sport or active recreation organisations are assisted to restart and deliver physical activity post-COVID-19
- appropriate physical activity opportunities are available for Queenslanders
- organisations are more capable to deliver quality physical activity experiences.

## 3.0 Key definitions

### *Physical activity*

Any bodily movement produced by skeletal muscles that requires energy expenditure and produces progressive health benefits.

### *Sport*

Human activity capable of achieving a result requiring physical exertion and/or physical skill which, by its nature and organisation, is competitive and is generally accepted as being a sport.

### *Active recreation*

Any physical activity undertaken during leisure time outside of structured, competitive sport, including unstructured play involving physical activity/exertion.

### *Participant/Participation/Participating*

Refers to a direct 'joining-in' and active engagement by a person with:

- a particular sport;
- an active recreation; or
- other forms of physical activity.

### *Organisation*

Interchangeable with a 'club' or 'association' and includes those bodies that meet the eligibility criteria for the program, as outlined in Section 6, and provide physical activity programs and services at the local community level.

### *Multisport organisation*

An organisation that delivers a minimum of two or more discrete and recognised/eligible physical activities.

### *Regional organisation*

An organisation that has affiliated member organisations and is responsible for the coordination of an activity across a specified area.

## 4.0 Funding

Funding of \$2,000 (GST exclusive) is available for approved organisations for equipment, training and other eligible costs that meet the program objectives.

The total project cost can exceed \$2,000 however the organisation is responsible for the payment of any amount over \$2,000 through other sources.

Organisations approved for funding under Active Clubs Round 1 are eligible for COVID SAFE Active Clubs Kickstart.

Organisations approved in COVID SAFE Active Clubs Kickstart Round 1 will be ineligible for Active Clubs Kickstart Round 2, with the exception of multisport and regional organisations. Multisport and regional organisations can apply each round, providing the project is for a different sport/recreation activity, purpose, location or affiliated club to the project approved in the previous round.

## 5.0 Important details

COVID SAFE Active Clubs Kickstart is an additional opportunity for funding to assist local and regional organisations to sustain their operations in light of COVID-19 restrictions.

COVID SAFE Active Clubs Kickstart Round 1 is open for applications from 25 May 2020 to 17 June 2020 or when the available funds have been allocated, whichever comes first. Organisations are urged to apply as early as possible to enable grants to be paid on, or before, 30 June 2020.

The shortened timeframe for COVID SAFE Active Clubs Kickstart Round 1 requires all applicants to carefully check the details of their application for accuracy, as there will not be any recourse for incorrect applications, and they will be deemed ineligible.

Applicants must supply a copy of the organisation's actual bank statement which must state BSB, Account Number and Account Name of organisation. A transaction screenshot or internet banking print-out will not be accepted. The Department can, however, accept a print-out or letter which has been bank stamped and verified by the bank – see examples below - this must match the Australian Business Register printout regarding the legal Organisation's name.



It is the Organisation's responsibility that the name on the bank account details provided with the application must match the organisation's legal name. The application will be deemed ineligible if the name on the nominated bank account differs from the organisation's legal name (see [Office of Fair Trading Certificate of Incorporation](#) or [Australian Business Register](#)).

Active Clubs Kickstart Round 1 dates:

Date	Activity
25 May 2020	Applications open
17 June 2020	Applications close 5.00pm In the event that all funds have been committed, the close will occur earlier than 17 June 2020.
23 March 2020	Date from when expenses can be claimed due to restrictions*
30 June 2021	Projects completed

\*Subject to receipt of project approval letter from the department.

## 6.0 Who is eligible to apply?

Organisations eligible to apply for funding must be:

- registered with an [ABN](#); and
- local or regional level Queensland not-for-profit sport or recreation organisations or not-for-profit community organisations (with an objective of sport or recreation) incorporated under the:
  - *Associations Incorporation Act 1981* (Qld)
  - *Corporations Act 2001* (Cwlth)
  - *Cooperatives Act 1997* (Qld)
  - *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cwlth); or
- sport or recreation clubs incorporated within a Queensland university.

At the time of the application close, organisations must not;

- have outstanding compliance issues with Office of Fair Trading of more than six months; or
- have any debt owing to the department.

Before applying for this program contact the [Office of Fair Trading](#) or telephone 13 QGOV (13 74 68) or your nearest [Sport and Recreation office](#) to determine whether the organisation has any outstanding compliance issues.

## 7.0 Eligible projects

Applicants may only select one eligible option as their primary focus in the application but may expend approved funding on a multiple of eligible projects. Eligible projects are those that meet the program objectives. These include:

Eligible Projects	Examples
Equipment to help deliver quality physical activity experiences	Equipment to improve the quality or safety of physical activity experiences (including balls, bats, racquets, helmets, batting pads, goal post padding)
Training to help deliver quality physical activity experiences	Coach/official/instructor education and accreditation
Equipment to improve our ability to manage the organisation	Office equipment/software to assist organisations with financial/administration management
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## 8.0 What will not be funded (ineligible items)

- White goods
- Capital works or fixed structures (e.g. shade sails and stands)
- Discreet consultancy without any education/training for the organisation (e.g. developing a Strategic Plan/grant application or administration fees)
- Feasibility studies/research
- Prizes/giveaways/alcohol/recognition items/merchandise
- Wages of ongoing/seasonal nature (e.g. paid coaches)

## 9.0 What is the application process?

Applications must be submitted using the online application form by **5.00pm on Wednesday 17 June 2020**.

In order to apply for funding under this program, the organisation must be registered in the [Sport and Recreation Grant Registration Portal](#) (GRP).

Please note that the online applicant portal is **not compatible with mobile devices**. If further assistance is required to complete the online application, email [SRSGRPportal@npsr.qld.gov.au](mailto:SRSGRPportal@npsr.qld.gov.au) or call 13 QGOV (13 74 68).

## 10.0 How will applications be assessed?

Applications will be assessed against the program eligibility criteria.

It is the Organisation's responsibility that the name on the bank account details being provided with the application must match the organisation's legal name. The application will be rejected if the name on the nominated bank account differs from the organisation's legal name (see [Office of Fair Trading Certificate of Incorporation](#) or [Australian Business Register](#)).

Eligibility does not guarantee approval as it is expected that more applications will be received than can be funded.

In selecting recommended projects, the department may consider:

- distribution of funding across sport and active recreation activities; and
- distribution of funding throughout Queensland based on the location of the organisation.

The department reserves the right to determine whether a project meets these objectives and should be deemed ineligible.

## 11.0 Approval process

Organisations will receive written notification of the outcome of their application.

Approved applicants will receive a copy of the COVID SAFE Active Clubs Kickstart Round 1 Terms and Conditions with the project approval letter from the department. Approved projects will be able to claim for expenses incurred after 23 March 2020.

## 12.0 Payment arrangements

Funding will be processed as one payment by the department once the successful organisation has been notified.

Organisations that are registered for GST will be issued with a Recipient Created Tax Invoice (RCTI) for the funding payment. Where the approved organisation is not registered for GST, the GST amount will not be added and remittance advice will be provided for the approved funding payment (refer to Section 13.0 below in regards to GST application).



### **13.0 GST application**

Goods and Services Tax (GST) is a broad-based tax of 10 per cent on the sale of most goods and services purchased in Australia.

Organisations with current or projected annual turnover for all revenue activities of \$150,000 or more (including this project), must be registered for GST. Compliance with the legislation is a requirement of Federal taxation legislation. For more information refer to the Australian Taxation Office website [www.ato.gov.au](http://www.ato.gov.au) or telephone 13 24 78.

### **14.0 Audit**

Approved organisations may be subject to an audit from the department. The department will undertake a random audit of approved projects to ensure that projects are delivered as approved. All organisations funded by the department are required to keep accurate records of expenditure (including invoices or receipts) to support the delivery of the approved project. These records are to be made available to the department should the organisation be selected for an audit.

### **15.0 Survey**

Approved organisations may be asked to complete a survey upon project completion. The information within the survey will be used to help the department evaluate the program.