
P24 Level 5 - KARTING ACTIVITY (Recreational) CONTROLLER POLICY

Scheduled Review Triennially or as required

Date Of Board Approval 28 November 2022 Date in Effect 31 January 2023

Introduction

This Policy sets out the Minimum Requirements for a person to fill the role of **Level 5 - Karting Activity Controller** at a Karting Australia (KA) licenced Circuit along with the general requirements and responsibilities of an Official (regardless of their 'Level') who is acting as the Karting Activity Controller (**KAC**) at an organised and Permitted (Recreational / Social) Karting Activity.

The Board of Karting Australia recognises, that the requirements on State Karting Association's (**SKA**), Clubs and Officials for the control of a Karting Activity are different from those related to Competition Karting, although the overriding provisions of circuit control, usage, and all safety matters remain the same.

It for these reasons that KAC specific courses have been developed and included in the Karting Australia Officials Academy as essential courses, along with "Respect Karting", "Resolving and Avoiding Conflict" and "Safety 1st and Karting Risk Management" courses that form the first curriculum for specific KAC training.

Rule References

Definitions

Karting Activity means any non-competitive activity that is conducted under an Organising Permit and insured by KA's Insurance program, including but not be limited to an Organised Recreational / Social Karting activity under these Rules, which for the avoidance of doubt shall include but not be limited to General (Private) Practice, Training, Bring A Mate, Come and Try, Junior Sprockets and Junior Sprockets Plus sessions under these Rules.

Karting Activity Controller (KAC) means the Level 5, KA Licenced Official who is in attendance at a Circuit where a Karting Activity is taking place and who is in control of the Karting Activity in accordance with National Competition Rules (**NCR**), Appendix 1, and the Karting Activity Supplementary Regulations that have been approved and issued (along with an Organising Permit) by the relevant SKA.

KAC Core Courses means the following courses in the Karting Australia Officials Academy:

- "Social Karting – Controller Responsibilities and Requirements"
- "Social Karting – Club Responsibilities and Requirements"
- "Respect Karting"
- "Safety 1st and Karting Risk Management"

Licence: means a certificate of registration issued to any person or body (including but not limited to Drivers, Competitors, Participants, Officials, authorised Suppliers, Circuits, Mechanics, Pit Crew etc.) wishing to participate or taking part, in any capacity whatsoever, in Competitions and/or Karting Activities governed by the Rules.

New KAC Course means any KAC Course/s that may be added to the Officials Academy after 1 November 2022.

Official: means any person who holds an Officials Licence issued by KA and who may be appointed from time to time by KA or by the Organisers of the Meeting.



Officials Academy means the Karting Australia Officials Academy, Karting Australia’s online training facility where we provide basic and advanced training courses that cover a range of subjects that are relevant to officiating at Karting Australia Activities and Race Meetings.

Official’s Licence: means a licence issued to an accredited person in accordance with the Rules.

Organising Permit means a document issued by KA or the relevant SKA authorising the organisation of a Competition or the conduct of a Social Karting activity under the Rules, which for the avoidance of doubt shall include but not be limited to an: Organised Social Karting Activity, General (Private) Practice, Bring A Mate and Come & Try sessions under these Rules.

Supplementary Regulations: are a compulsory official document for Events and Karting Activities. Supplementary Regulations shall not be contrary to the Rules.

- **Karting Activity Supplementary Regulations:** Must be approved by the SKA or KA for all Karting Activities and issued by the Organiser of the Karting Activity with the object of specifying the details of the Karting Activity. They must be readily available to all participants in a Karting Activity via the Club Notice Board or such other means as may be approved by either KA or the relevant SKA.

Updated Course means any KAC Core Course (current as of 1 November 2022) that is updated from time to time to reflect best practices and/or new or amended Rules.

Purpose

The policy will provide guidance to SKA’s, and Clubs about the specific requirements for a Level 5 - Karting Activity Controller and for all Officials who may be Officiating as a KAC.

The training requirements and Licencing procedures have been implemented to clearly define the requirements to obtain and retain a Level 5 - KAC Licence. Note, that these are separate from the licencing requirements and upgrade provisions for a Race Official – Level 4 (Club) to Level 1 (National) – see Policy P25.

Objectives

This policy is intended to achieve the following objectives:

1. To specify the Karting Australia Officials Academy Courses that are required to be satisfactorily completed by a person who wants only to be accredited as a Level 5 KAC (i.e. they will not be licenced to officiate as a Race Official without additional training.)
2. To separate a KAC Licence from a Race Officials Licence.
3. To enable Clubs and Member State Associations to clearly differentiate between those people who only want to officiate at (Social) Karting Activities and those who offer their services as a Race Official at a Karting Competition.

Level 5 KAC Licence – Attainment Requirements

The Karting Australia Officials Academy – an online training facility (Officials Academy) provides training courses covering a range of subjects that was established to provide basic training for the essential Officials that are required for all levels of Karting Australia Competition and Karting Activity within Australia.

New Licenced KAC’s

1. A person applying to become a KAC must:





- a. Successfully complete the **KAC CORE COURSES** in the Karting Australia Official's Academy.
Note: Other than active Race Officials (see Policy P25), enrolment in the Karting Australia Officials Academy to undertake the KAC Core Courses may require the payment of an enrolment fee (the **Enrolment Fee**).
 - b. Successfully complete the **PBTR COURSES**:
 - c. Complete the KAC Application Form and submit it to either your SKA or (when specified by Karting Australia) to KA.
2. All persons that are required by State Legislation to obtain a Working with Children Check must apply for and obtain such approval prior to being issued with a Karting Australia Level 5 – KAC Licence.
 3. Prior to a New Level 5 KAC Licence being issued, a Level 5 KAC Licence application must be approved by either their SKA or KA.
 4. A Level 5 KAC Licence will be issued for a period of twenty-four (24) months from the date of Approval by the relevant SKA or KA. Thereafter, the KAC Licence will expire and must be renewed prior to its further use.
 5. It is recommended that new KAC's watch the KA Integrity Webinar <https://www.karting.net.au/club-toolkit/webinars>

Level 5 KAC Licence – Retention Requirements

1. A Level 5 KAC who wishes to retain their KAC Licence for a further period of twenty-four (24) months after its initial expiry/renewal date, must have satisfactorily completed:
 - a. any new or updated "KAC Core Courses", and
 - b. the "safety 1st and Karting Risk Management" Courseto retain their Level 5 KAC Licence.

Race Officials – Levels 4 to 1 and Karting Activity Control

The holder of a Race Official Licence is permitted to control a Karting Activity.

It is **highly recommended** that they complete the specific Social Karting Controller Courses:

- a. "Social Karting – Controller Responsibilities and Requirements"
- b. "Social Karting – Club Responsibilities and Requirements".